

MILFORD PUBLIC SCHOOLS
TAX SHELTERED ANNUITY ADJUSTMENT FORM
FOR THE YEAR 2021

CHANGES ARE MADE THE FOLLOWING PERIODS:

FOR THE PAYROLL OF:	FORMS ARE DUE TO PAYROLL BY:
1/15/2021	1/4/2021
3/12/2021	2/22/2021
4/23/2021	4/5/2021
6/4/2021	5/17/2021
9/24/2021	9/6/2021
11/5/2021	10/18/2021
12/17/2021	11/29/2021

*ONLY CHANGES TO DEDUCTIONS ON EXISTING ACCOUNTS
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STARTING A NEW TAX SHELTER ACCOUNT

RETURN THIS FORM AND A **COPY OF THE CONFIRMATION LETTER** THAT YOU RECEIVE FROM YOUR TAX SHELTER COMPANY THAT THE ACCOUNT IS OPEN.
YOU CAN NOT START A NEW ACCOUNT IN THE MONTHS OF NOVEMBER AND DECEMBER

INCREASING OR DECREASING

RETURN THIS FORM BY THE DATES LISTED ABOVE

CANCELLATIONS

RETURN THIS FORM. THE DEDUCTION WILL STOP THE NEXT PAY PERIOD

TSA ADJUSTMENT FORMS MUST BE SIGNED AND DATED!

This is a / an (check one):	_____ NEW	_____ INCREASE	
	_____ STOP	_____ DECREASE	
EMPLOYEE NAME	_____		
EMPLOYEE ID # (Required)	_____		
TSA COMPANY NAME	_____		
AGENT'S NAME	_____		
AGENT'S TELEPHONE #	_____		
CURRENT DEDUCTION PER PAY	_____ (dollar amounts only)		
CHANGE TO PER PAY	_____ (dollar amounts only)		
_____ 1/15/2021	_____ 3/12/2021	_____ 4/23/2021	_____ 6/4/2021
_____ 09/24/2021	_____ 11/05/2021	_____ 12/17/2021	

Employee must enter ID

The employee hereby agrees that the Milford Board of Education shall have no liability whatsoever for any loss suffered by the employee with regard to:

- a) the selection of any 403 (b) program
- b) the Employer's transmittal of contributions
- c) the computations in connection with the determination of the amount of salary reduction.

Date: _____ Signature: _____

Incomplete and / or incorrect forms will be returned to employee, resulting in a delay of any TSA adjustments.

RETURN TO PAYROLL