

DANBURY PUBLIC SCHOOLS

Danbury, CT

203-797-4711

203-797-4714

Tax Sheltered Annuity Adjustment Form - Return to Payroll Office

Cancellations may be done at any time with proper paper work completed and submitted by the first of the month the cancellation is to take place.

TSA ADJUSTMENT FORMS MUST BE SIGNED AND DATED

THIS IS A/AN (CHECK ONE):

NEW____ INCREASE____ DECREASE____ CANCELLATION____ VENDOR CHANGE____

NAME:_____

TSA COMPANY:_____

TSA Remittance address:_____

(required)

AGENT'S NAME:_____

AGENT'S TELEPHONE NUMBER:_____EXT:_____

CURRENT DEDUCTION:_____

CHANGE TO:_____

EFFECTIVE DATE:_____

The employee hereby agrees that the Danbury Board of Education shall have no liability whatsoever for any loss suffered by the employee with regard to:

- a. the selection of any 403 (b) program
- b. the Employer's transmittal of contributions
- c. the computations in connection with the determination of the amount of salary reduction

DATE:_____

SIGNATURE:_____

INCOMPLETE AND/OR INCORRECT FORMS WILL BE RETURNED TO EMPLOYEE, RESULTING IN A DELAY OF ANY TSA ADJUSTMENTS.